



Please complete all relevant parts in **BLOCK LETTERS** and with **BLACK PEN**.

請用黑色原子筆以正楷填寫有關部分。

Part I 甲部：Enrolled Course(s) Details and Employment 曾報讀課程資料及就業資料

Wine Programme Studied in HKU SPACE 曾於本院就讀葡萄酒課程名稱	Year of Study 就讀年份

Name of Company 機構名稱	Position 職位

Part II 乙部：Personal Particulars 個人資料

Title 稱謂 Mr 先生 Ms 女士

Student Name in English and Chinese (name as appeared on H.K.I.D. card or Passport) 英文及中文姓名 (香港身份證或護照上的姓名)

*Family Name
*英文姓氏

Name in Chinese
中文姓名

*Given Names
*英文名字

*Mobile Phone
*流動電話

*Email Address 電郵地址

* Required 必須填寫

Statement on Collection of Personal Data 收集個人資料聲明

1. It is necessary for applicants to supply their personal data and to provide all the information requested in the application documents, where applicable, as otherwise the Association may be unable to process and consider their applications.
2. The personal data provided in this form will be used for processing your application for admission, administrative communication, alumni management and contacts, research, statistical and marketing (including direct marketing) purposes. The data will be solely handled by the Association but may be transferred to an authorised third party providing services to the Association in relation to the above purposes and prescribed purposes as allowed by the law from time to time.
3. When the processing and consideration, the application has been completed: (a) the application papers of unsuccessful application will be destroyed; and (b) the application papers of successful applicants will serve as part of the applicant's official records and will be handled by the Association staff or by staff of an authorised third party providing services to the Association in relation to the stated purposes. In all such circumstances, please be assured that any personal information you supply will be kept strictly confidential.
4. Upon enrolment, applicants will be required to submit a recent colour photo for the identification purpose.
5. The Association will send urgent messages to the members via Short Message Services (SMS) and supplement by other means such as email (if the need arises). It is important that the mobile phone and email address that the applicant provides are accurate. Any change should be reported to the Association immediately. Those who have genuine difficulty in receiving urgent messages via SMS should contact the committee members of the Association for separate arrangements.

Use of Personal Data related to Direct Marketing

6. From time to time, the Association will send the latest updates and promotional materials to alumni on the availability of the alumni events, programmes and courses, seminars and events, discounts and offers, as well as the networking opportunities and fund-raising initiatives through various communication channels such as direct-mail, email and mobile phone, by using your personal data (including, but without limitation to, your name, contact details and other information collected in your profile such as the wine programme(s) you enrolled, your graduation year etc). You always have the right to make subsequent changes on your choice of receiving further marketing materials by sending a written unsubscribe request (by email or by post) to the School at any time.
 7. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have the right to request the School to ascertain whether it holds your personal data, to be given a copy, and to apply for correction of the data, if deemed incorrect. For general requests of personal data amendment, please email to the Association.
1. 申請人必須提供其個人資料及足夠課程申請所需資料，否則本會不能有效處理閣下之申請。
 2. 在法律許可情況下，個人資料將會作入會申請及行政通訊、校友事務及聯絡、研究、統計、市場分析及推廣（包括直接銷售）等用途。只有香港大學專業進修學院 - 葡萄酒博滙校友會才能處理有關資料，但亦可能會轉到為學會提供有關服務的委託人處理。
 3. 當完成報名程序後，申請人如不獲取錄，其個人資料將會被銷毀，獲取錄者的個人資料將會被留作本會記錄，只有本會提供有關服務的委託人才能處理有關檔案，而閣下提供的所有個人資料將絕對保密。
 4. 如獲取錄，申請人需呈交彩色近照一張以作學會證明之用。
 5. 在緊急情況下，學會將向會員發放電話短訊，或在有需要時附以其他方式，如電子郵件，以作通知。請準確填寫有關資料以便聯絡。如有任何更改，請儘快向本會提出更新。如閣下對接收電話短訊通知遇有困難，請聯絡葡萄酒博滙校友會委員會，以便作適當安排。

個人資料用作直接銷售

6. 申請人提供的個人資料（包括姓名、聯絡方法及其他有關閣下的資料如閣下曾報讀的葡萄酒課程、畢業年份等）將作為與學會溝通渠道，學會將透過信件、電子郵件和流動電話等通知學員和校友學院的最新資訊及推廣訊息，如校友會活動、課程資料、講座及活動、折扣優惠、校友聯誼及籌款活動等。閣下可隨時以書面或電郵方式向學院申明是否願意繼續接收有關資訊。
7. 根據個人資料（私隱）條例，申請人有權知悉本會否保留其個人資料，同時亦可查閱、索取及更改其個人資料。如欲更改一般個人資料，請以電郵聯絡本會。

General Notes to Applicants 一般注意事項

1. Completed registration form shall be submitted by email at membership@hkuspacewaa.com OR by mail to the "HKU SPACE Office of Institutional Advancement – Alumni Affairs, Room 602A, 6/F., United Centre, Admiralty, Hong Kong", specifying "HKU SPACE Wine Alumni Association".
1. 閣下可透過電郵遞交申請表至 membership@hkuspacewaa.com 或郵寄至「香港金鐘道95號統一中心6樓602A室香港大學專業進修學院校友事務及發展部辦事處」並註明「香港大學專業進修學院 - 葡萄酒博滙校友會」收。

Declaration 聲明

1. I declare that all information given in this application form and the attached documents are, to the best of my knowledge, accurate and complete.
2. I authorise the Wine Alumni Association obtain, and the relevant authorities to release, any information about my qualifications and/or employment as required for my application.
3. I consent that I will conform to the Statutes and Regulations of the Association and the rules of the School.
4. I have noted, understood and agree to the contents of the above notes, Statement on Collection of Personal Data and HKU SPACE policy on personal data (privacy).
5. I understand that the policy of HKU SPACE requires that for admission to wine related courses:
 - (i) applicants should be aged 18 or above;
 - (ii) applicants do not suffer from any health problems that are unfit for tasting wine in the class.I also understand that there is a component of wine tasting in the activity. I hereby declare that I comply with the above requirements and HKU SPACE assumes no liability for injury, inconvenience, loss or damage to persons or additional cost resulting directly or indirectly from tasting wine.

1. 本人聲明本申請表及隨附文件所載一切資料，依本人所知均屬正確，並無遺漏。
2. 本人授權香港大學專業進修學院 - 葡萄酒博滙校友會向相關機構查閱有關本人所列出的學歷及專業資格。
3. 本人同意遵守香港大學專業進修學院 - 葡萄酒博滙校友會及學院的規例。
4. 本人已細閱、明白並同意以上注意事項、收集個人資料聲明及有關香港大學專業進修學院在處理個人資料（私隱）的守則。
5. 本人瞭解香港大學專業進修學院政策中，對修讀葡萄酒及相關課程要求：
 - (i) 年滿 18 歲或以上；
 - (ii) 健康狀況良好，不會因品酒引致身體不適。

本人在此聲明本人遵守上述要求，香港大學專業進修學院不須承擔擔任傷害、不便、損失或損害人士或因品酒直接或間接導致的額外成本的責任。

Signature 簽署 _____ Date 日期 _____